

VALLEY WATER DISTRICT

14515 PIONEER WAY EAST
PUYALLUP WA 98372
Phone: 253-841-9698 ~ Fax: 253-770-8959
E-mail: billing@valleywaterdistrict.com

Release to Bill Non-Owner

Account Number _____ Date _____

RE: _____
Property Address

Valley Water District, a municipal corporation organized pursuant to state law (RCW 57), maintains all water service accounts in the name of the legal property owner. Whereas the law (RCW 57.08.080 and 57.08.090) allows for water districts to discontinue service and/or place a lien on properties for which water charges are delinquent, the owner is thus ultimately responsible for water service charges to the account.

A property owner may designate a representative to receive billing statements and notices in his/her stead at an address other than the address of the serviced property or the address of the owner. The District shall not be responsible for any charges or damages resulting from representative's failure to pay District charges or to perform any act required by the District. The owner must advise the District in writing of any change of representative or termination of the property management agreement.

As of _____ (date), I _____ (landowner) of the above-mentioned property, herein authorize the following agent to represent me in all acts regarding the account for water service.

Property Manager Name _____

Mailing Address _____

Phone Number(s) _____
Work _____ **Cell** _____

~~~~~ *OR* ~~~~~

**Commercial Tenant Name** \_\_\_\_\_

**Business Owner Name** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_  
\_\_\_\_\_

**Phone Number(s)** \_\_\_\_\_  
**Work** \_\_\_\_\_ **Cell** \_\_\_\_\_

*This request must be signed by property owner in order to add the Property Manager or Commercial Tenant to the account.*

**Property Owner Name** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_  
\_\_\_\_\_

**Phone Number(s)** \_\_\_\_\_  
**Home** \_\_\_\_\_ **Cell** \_\_\_\_\_ **Work** \_\_\_\_\_

**Owner Signature** \_\_\_\_\_

Please send me, the Property Owner, a copy of all billing notices for a fee of \$3.45 per bill cycle (\$20.70/year). YES NO