

# Valley Water District

14515 Pioneer Way East, Puyallup, WA 98372  
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Service@valleywaterdistrict.com

## PAPERLESS BILL FORM REQUEST

*Whereas Valley Water District accounts are maintained in the name of the property owner, requests for changes to account information must be made by the property owner or owner's legal representative. Whereas the District has set controls to prevent identity theft, proof of identification is required for any name or mailing address change.*

DATE \_\_\_\_\_ OWNER \_\_\_\_\_ PROPERTY MGR \_\_\_\_\_

CUSTOMER NAME \_\_\_\_\_

SERVICE LOCATION \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_  
(PLEASE PRINT CLEARLY)

ACCOUNT NO. \_\_\_\_\_ PHONE \_\_\_\_\_ (CELL/HM/WORK)

After the receipt of your request for paperless billing your water bill will be sent to you paperless (by e-mail) until you notify Valley Water District in writing that you wish to change back to a paper bill. Only persons authorized to make changes on the account can request this service.

I request that Valley Water District sends my water bill to me through paperless billing (e-mail) until I notify them in writing to stop.

**\* PLEASE NOTE IF YOUR ACCOUNT IS SET UP FOR DUPLICATE BILLING, YOU MAY ADD ELECTRONIC BILLING (E-BILLING) OPTION FOR THE OWNER OR PMGR, BUT A PAPER BILL WILL CONTINUE TO BE MAILED TO THE TENANT.**

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date