

VALLEY WATER DISTRICT

14515 PIONEER WAY EAST

PUYALLUP, WA 98372

Telephone: 253-841-9698 / Fax: 253-770-8959

APPLICATION FOR CERTIFICATE OF WATER AVAILABILITY

1. Applicant Information

Legal Property Owner Name: _____ Telephone: _____

Current Mailing Address: _____ City _____ State _____ Zip _____

Appointed Agent: _____ Telephone: _____

2. Purpose of Application

RESIDENTIAL

- Accessory Dwelling
- Residential Building Permit, Permit # _____
- Boundary Line Adjustment – Number of Lots _____
- Short Plat – Number of Lots _____
- Septic Design
- Other _____

COMMERCIAL

REQUIRED FIRE FLOW _____ GPM FOR _____ MINUTES

- Conditional Use Permit
- Septic Design
- Non Residential Building Permit
- Rezone
- Preliminary Long Plat – Number of Lots _____
- Other _____

DESCRIBE YOUR PROJECT _____

Will project be connected to water system? YES NO Does Pierce County require a second septic? YES NO

3. Description of Property

Street Address _____ Tax Parcel Number _____

Short Plat # _____ Lot # _____ Further Legal Description _____

Name of Valley Water District System _____

4. Fee Schedule (cash, check or money order)

For issuance by the District of a Certificate of Water Availability, a fee of **\$74.00** must accompany this application. Each subsequent certificate for an additional lot in the same proposed land action is **\$27.00**. The fee for a parcel with an existing connection to the water system is **\$48.00**. These fees are necessary to reimburse the District for its actual costs to process applications for such Certificates of Water Availability (Resolution 96-12).

5. Date and Conditions of Application

The date of application will be the date when all applicable information, maps, and fees are received in full by the District. An application will not be considered or processed until the District confirms that all submittals are complete. Certificates of Water Availability will not be issued where District water service is not available. Certificates of Water Availability will be issued on a first come-first served basis.

I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION AND AGREE TO THE CONDITIONS HEREIN.

Applicant Signature _____ Date _____

For Office Use

Application # _____ Fee \$ _____ Receipt # _____ [] Site Plan [] Vicinity Map

VALLEY WATER DISTRICT

14515 PIONEER WAY EAST

PUYALLUP, WA 98372

Telephone: 253-841-9698 / Fax: 253-770-8959

Steps to Obtaining Water Service
(Billing begins as of the date the water meter is installed)

- 1.) *Certificate of Water Availability*
This document is required by Pierce County for your building permit or septic design approval. Only the landowner may make application for a *Certificate of Water Availability*. The signed application must be accompanied by the appropriate application fee, along with a site plan and a vicinity map of the parcel which is the subject of the request. The *Certificate* also requires the landowner's signature which will require a visit to the District office. District business hours are Monday through Friday, 8:00 a.m. to 4:30 pm. Please allow 7 - 10 business days for preparation of the *Certificate*.
- 2.) *Application for Water Meter Installation*
Only the landowner may make application for water service. The signed application must be accompanied by payment in full of the all facilities charges and meter installation fees which are applicable at the time of application. Fees and charges will be stated at the time of issuance of the *Certificate of Water Availability*. All fees and charges are subject to change.
- 3.) *Connection Control Survey*
The State Health Department has established rules and requirements to enable the water district to protect our water systems from potential cross contamination. It is the responsibility of the District to identify potential cross connection hazards among our water systems and then take appropriate action to protect against them. The *CCC Survey* is a tool for determining where these hazards may exist. The District will follow-up with you regarding any action required.
- 4.) *Pierce County Water Service Line Inspection*
Valley Water District may install the meter but will not turn on water service until approval of your water service line ditch inspection has been confirmed. Call *Pierce County Building and Land Services* at 253-798-7290 and schedule a ditch inspection of your water service line. Then provide a copy of your inspection report to the District.
- 5.) *Schedule for Water Service and/or Water Meter Installation*
Please allow 4 - 6 weeks for a new service installation (Dig-In) and 2 - 3 weeks for meter box completion (Drop-In). Please note the water meter itself will remain locked until any required backflow prevention is installed and a passing BAT test is provided. Meter can be scheduled for unlock on the day of a scheduled backflow test (please call 1 business day prior). In order to keep meter on, a passing BAT test must be received by the District.
- 6.) *Water Account Activation*
Your new water service account will be established when the District receives *Meter Application* and payment of related fees. **Billing begins as of the date the water meter is installed.**