

VALLEY WATER DISTRICT

14515 PIONEER WAY EAST
PUYALLUP WA 98372

Pierce Co. Voice Line: 253-841-9698 / King Co. Voice Line: 253-833-8981
E-mail: billing@valleywaterdistrict.com / Fax: 253-770-8959

Landlord/Tenant Authorization Form

Account Number _____ Date _____

RE: _____
Property Address

Washington State Law (RCW 57.08.080 and 57.08.090) allows for water districts to discontinue service and/or place a lien on properties for which water charges are delinquent. A lien is placed on the property, not on an individual, thus, the owner is ultimately responsible. It is illegal for the District to participate in any eviction process. Therefore, service will not be terminated per the owner's request if a residence is occupied. It is the responsibility of the owner (or owner's designee) to notify Valley Water District of any vacancy or changes in billing information.

I, _____, owner of the property in reference above, understand that I will be billed for the water service supplied to this location and herein request that a **copy** of the billing statements and all notices for water service be mailed to my tenant named below until further notification. In signing below I also agree to a fee of \$1.00 per billing cycle will be charged to my account for this duplicate billing service.

TENANT'S NAME _____

TENANT'S MAILING ADDRESS _____

TENANT'S PHONE NUMBER _____

OWNER'S SIGNATURE _____

OWNER'S MAILING ADDRESS _____

OWNER'S PHONE NUMBER _____

There is a \$30.00 fee for the following requests. Please complete below, if applicable.

I am requesting water to be turned on: NO YES Date: _____

I am requesting water off & meter locked: NO YES Date: _____ (Residence must be vacant for this option.)

FOR OFFICE USE

DUP	Contact	Pckt	
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